

**NILES PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES**

January 18, 2006

7:00 P.M.

**Computer Room
6960 Oakton Street
Niles, Illinois**

Call to Order

The meeting was called to order by President Dennis O'Donovan at 7:02 p.m. Trustees present were: Vice President Morgan Dubiel, Secretary Barbara Nakanishi, Treasurer Maureen Polcyn, and Trustee Fred Kudert. Mr. Patrick Cross arrived at 7:10 p.m. and Mr. Dan Vonder Heide arrived at 7:16 p.m.

Staff present were: Cary J. Czarnecki, Library Administrator; Darlene Fox, Adult/Young Adult Reference Services Librarian; Barb Kruser, Reader's Advisory/Audiovisual Services Supervisor; Susan Lempke, Children's Services Supervisor; Mike O'Keefe, Business Manager; Linda Weiss, Library Services Manager; and Diane Winberg, Administrative Assistant.

Also present were: Mike Avella, Reporter from the Niles Journal Newspaper; Cathy Niemet, Program Manager, VITA/Literacy, Oakton Community College; and Attorney Dennis Walsh, Klein, Thorpe & Jenkins.

Approval of Minutes

*Regular Board Meeting
December 21, 2005*

Mr. Dubiel MOVED the Library Board of Trustees approve the Minutes of the Regular Board Meeting of December 21, 2005. Ms. Polcyn SECONDED.

Roll Call Vote:

Ayes: Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

*Personnel & Policy
Committee Meeting
December 21, 2005*

Mr. Dubiel MOVED the Library Board of Trustees approve the Minutes of the Personnel and Policy Committee Meeting of December 21, 2005. Mr. Kudert SECONDED.

Roll Call Vote:

Ayes: Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

*Executive Session
Personnel & Policy Committee
December 21, 2005*

Mr. Kudert MOVED the Library Board of Trustees approve the Executive Session Minutes of the Personnel and Policy Committee Meeting of December 21, 2005. Ms. Polcyn SECONDED.

Roll Call Vote:

Ayes: Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

Treasurer's Report

Mr. Dubiel MOVED the Library Board of Trustees approve the December Treasurer's Report as submitted to the Board. Mr. Kudert SECONDED.

Roll Call Vote:

Ayes: Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

Payment of Bills

Mr. Dubiel MOVED the Library Board of Trustees approve the payment of the bills for operating expenses of \$141,487.75, payroll expenses of \$234,269.11 and debt service expenses of \$492,550.00 for a total monthly expense of \$868,306.86. Ms. Polcyn SECONDED.

Roll Call Vote:

Ayes: Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

Administrator's Report

Mr. Czarnecki stated that he received a last-minute request from Girl Scout Troop 672 of St. John Brebeuf School, to sell cookies outside of the library on March 11, 2006. The request was being presented as a motion at the January Board Meeting.

Mr. Czarnecki thanked Ms. Weiss for conducting a general survey with the public which will be helpful in enabling the staff to prepare the library's Long Range Plan for the next three years.

As an update on the tax cap bill, Mr. Czarnecki reported that the legislation has made its way to the Illinois House as House Bill 4382.

RECOMMENDED MOTIONS

*Sale of Cookies
Girl Scout Troop 672*

Mr. Dubiel MOVED the Library Board of Trustees authorize the sale of cookies at the library by Girl Scout Troop 672 on March 11, 2006. Ms. Nakanishi SECONDED.

Roll Call Vote:

Ayes: Cross, Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

Meeting Room Requests

Mr. Dubiel MOVED the Library Board of Trustees approve the meeting room requests submitted for approval at the Board Meeting of January 18, 2006. Mr. Kudert SECONDED.

Roll Call Vote:

Ayes: Cross, Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn.

Nays: None.

Motion PASSED.

Communications

They were included in the Board Packet.

Hearing of Delegates

There were none.

Secretary's Report

There was no report.

Committee Reports

Building and Grounds—There was no report.

Finance – There was no report.

Grievance – There was no report.

Personnel & Policy – There was no report.

Audit – There was no report.

Liaison Reports

Friends of the Library – There was no report.

Legislation – There was no report.

North Suburban Library System – There was no report.

Old Business

There was none.

New Business

Discussion was held on the planning of a staff –trustee party. No decision was made by the Board on the funding of the party. Mr. Czarnecki said that he would contact the Friends of the Library about funding such an event.

Hires/Resignations

There were none.

Adjournment

Ms. Nakanishi MOVED to adjourn. Mr. Dubiel SECONDED.

Roll Call Vote:

Ayes: Cross, Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn, Vonder Heide.

Nays: None.

Motion PASSED.

The meeting adjourned at 7:26 p.m.

President

Secretary