

**NILES PUBLIC LIBRARY DISTRICT  
BOARD MEETING AGENDA**

**January 17, 2007**

**7:00 PM**

**Computer Room  
6960 Oakton Street  
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
  - A. Regular Board Meeting Minutes of December 13, 2006 (Exhibit 2.A)
  - B. Executive Session Minutes of the Personnel and Policy Committee Meeting of August 16, 2006 (Exhibit 2.B)
  - C. Executive Session Minutes of the Personnel and Policy Committee Meeting of October 18, 2006 (Exhibit 2.C)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Administrator's Report
  - A. Recommended Motions
    - a. Approve the name change of the Reader's Advisory/Audiovisual Services Department to the Adult Fiction and Audiovisual Services Department.
    - b. Approve payment to Oak Brook Mechanical Services, Inc., in the amount of \$3,749.91.
    - c. Approve that the executive session minutes from the following dates no longer require confidential treatment and can be made available for public inspection: July 19, 2006; August 16, 2006; October 18, 2006; and October 18, 2006.
    - d. Approve the sale of items in the Large Meeting Room at a library-sponsored event on May 15, 2007.
    - e. Find that the following item is no longer useful for library purposes, that it has a present collective value of less than \$1,000, and hereby authorize the disposal of it: a 1993 Dodge Van.
  - B. Meeting Room Requests
    - a. Humanities Treasures for January 18 and February 1 and 15, 2007.
    - b. Watson Financial Associates for January 24, 2007.
    - c. North Shore Chapter of The Chicago Computer Society for January 25 and February 15, 2007.
    - d. Niles All American Toastmasters Club for January 29 and February 5 and 19, 2007.
    - e. Woodriver Park Condominium Association for February 1, 2007.
6. Communications
7. Hearing of Delegates
8. Secretary's Report
9. Committee Reports
  - A. Building and Grounds — Mr. Dubiel
  - B. Finance — Mr. Vonder Heide

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- C. Grievance — Mr. O'Donovan
  - D. Personnel and Policy — Mr. Kudert
  - E. Audit — Mr. O'Donovan
10. Liaison Reports
- A. Friends of the Library
  - B. Legislative
  - C. North Suburban Library System
11. Old Business
12. New Business
- A. Approval of Appointments and Resignations
    - a. Resignation of Flavia Damsa from the part-time position of Library Page, effective December 18, 2006.
    - b. Resignation of Donna Block from the full-time position of Reference Services Assistant, effective January 7, 2007.
    - c. Appointment of Donna Block to the full-time position of Reference Services Librarian at a rate of \$15.90 per hour (\$31,000 annually), effective January 8, 2007.
    - d. Resignation of Margaret Hennelly-Maniates from the full-time position of Reader's Advisory/Audiovisual Services Assistant, effective January 19, 2007.
    - e. Appointment of Cyndi Rademacher to the full-time position of Reader's Advisory/Audiovisual Services Assistant at a rate of \$15.50 per hour, effective January 22, 2007.
13. Adjournment