

**NILES PUBLIC LIBRARY DISTRICT
Personnel and Policy Committee Meeting
August 16, 2006**

Call to Order

The meeting was called to order in the Computer Room at 6960 Oakton in Niles, Illinois, by Committee Chair Fred Kudert at 7:58 p.m. Present were: Mr. Kudert, Mr. Patrick Cross, Mr. Morgan Dubiel, Ms. Barbara Nakanishi, Mr. Dennis O'Donovan, Ms. Maureen Polcyn, and Mr. Dan Vonder Heide.

Also present was: Mr. Cary Czarnecki, Library Administrator

Executive Session

Mr. Dubiel MOVED the Committee enter executive session to discuss the performance evaluation of a library employee. Mr. Kudert SECONDED.

Roll Call Vote:

Ayes: Cross, Dubiel, Kudert, Nakanishi, O'Donovan, Polcyn, Vonder Heide.

Nays: None.

Motion PASSED.

Mr. Czarnecki reviewed the goals he had been given by the Board and discussed his written responses regarding the manner in which he had addressed those goals.

Mr. Vonder Heide requested that the Board be given an update on grants that were available as often as necessary.

Mr. Dubiel requested that the self-check machine be moved closer to the circulation desk so that it would get more use.

Mr. Dubiel then requested that cross-training of library employees who are in different pay grade levels be investigated.

In addition, Mr. Dubiel noted that participation in the Youth Services Summer Reading Club was up by 206 patrons this year. He wanted to know if that fact made the program more costly to run.

At 8:42 p.m., Mr. Czarnecki was asked to leave the meeting.

At 9:10 p.m., Mr. Czarnecki was called back into the meeting.

Mr. Kudert stated that the Committee would resume discussion of Mr. Czarnecki's evaluation at a meeting on the night of the September Board Meeting, which is September 20, 2006.

Adjournment

The meeting adjourned at 9:15 p.m.