

**NILES PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
February 20, 2008
7:00 PM
Board Room
6960 Oakton Street
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Swearing in of Library Trustee
3. Approval of Minutes
 - A. Personnel and Policy Committee Meeting of January 16, 2008 (Exhibit 2.A)
 - B. Regular Board Meeting of January 16, 2008 (Exhibit 2.B)
 - C. Personnel and Policy Committee Meeting of January 23, 2008 (Exhibit 2.C)
 - D. Special Board Meeting of January 23, 2008 (Exhibit 2.D)
 - E. Personnel and Policy Committee Meeting of January 30, 2008 (Exhibit 2.E)
4. Approval of the Treasurer's Report
5. Approval of Payment of Bills
6. Administrator's Report
 - A. Recommended Motions
 - a. MOVE the Library Board of Trustees allow Girl Scout Troop 682 to sell cookies in the library on Saturday, March 1, 2008, from 9:00 a.m. to 2:00 p.m.
 - b. MOVE the Library Board of Trustees approve payment to Today's Business Solutions, Inc., in the amount of \$2,419.00.
 - B. Meeting Room Requests
 - a. Humanities Treasures for February 21, 2008.
 - b. North Shore Chapter of The Chicago Computer Society for February 21, 2008.
 - c. Niles All American Toastmasters Club for March 3 and 17, 2008.
7. Communications
8. Hearing of Delegates
9. Secretary's Report
10. Committee Reports
 - A. Building and Grounds
 - B. Finance
 - C. Grievance
 - D. Personnel and Policy

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E. Audit

11. Liaison Reports

A. Friends of the Library

B. Legislative

C. North Suburban Library System

12. Old Business

13. New Business

A. Approval of Appointments and Resignations

- a. Appointment of Steve Gustavson to the part-time position of Library Page at a rate of \$7.50 per hour, effective February 4, 2008.
- b. Appointment of Stephanie Michalowicz to the part-time position of Library Page at a rate of \$7.50 per hour, effective February 4, 2008.
- c. Appointment of Jack Mandik to the part-time position of Library Page at a rate of \$7.50 per hour, effective February 5, 2008.
- d. Resignation of Angela Chiu from the part-time position of Library Page, effective February 12, 2008.
- e. Appointment of Shumoon Khan to the part-time position of Library Page at a rate of \$7.50 per hour, effective February 12, 2008.
- f. Appointment of Susan Wilsey to the full-time position of Publicity and Program Coordinator at an annual salary of \$50,000.00, effective February 18, 2008.

B. Executive Session to discuss the employment of personnel.

C. Other

14. Adjournment