

**NILES PUBLIC LIBRARY DISTRICT  
BOARD MEETING AGENDA**

**June 18, 2008**

**7:00 PM**

**Board Room**

**6960 Oakton Street**

**Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
  - A. Regular Board Meeting of May 21, 2008 (Exhibit 2.A)
  - B. Special Board Meeting Minutes of May 22, 2008 (Exhibit 2.B)
  - C. Executive Session Minutes of May 22, 2008 (Exhibit 2.C)
  - D. Finance Committee Meeting Minutes of June 4, 2008 (Exhibit 2.D)
  - E. Special Board Meeting Minutes of June 6, 2008 (Exhibit 2.E)
  - F. Executive Session Minutes of June 6, 2008 (Exhibit 2.F)
  - G. **Executive Session Minutes of November 14, 2007 (Exhibit 2.G)**
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Administrator's Report
  - A. Executive Session for the Purpose of Discussion of Meetings Lawfully Closed under the Open Meetings Act for Purposes of the Semi-Annual Review of the Minutes.
  - B. Recommended Motions
    - a. Adopt Ordinance 08-1, an Ordinance Adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics Employed by the Niles Public Library District.
    - b. Amend the Plan for the Special Reserve Fund adopted by the Library Board of Trustees on January 21, 2004.
    - c. Approve Ordinance 08-2, a Tentative Ordinance Providing for Budget and Appropriations of the Niles Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2008 and Ending June 30, 2009.
    - d. Approve payment to McClure Inserra & Company Chartered in the amount of \$9,500.00.
    - e. Authorize payment for directors and officers insurance coverage for fiscal year 2008-09 to the Philadelphia Insurance Companies in the amount of \$4,125.00.
    - f. Approve payment to Embury, Ltd., in the amount of \$18,532.25.
    - g. Approve revisions to 3.05 Lending Regulations in the Policy Manual.
    - h. Authorize payment to Visographic in the amount of \$6,759.62.
    - i. ~~Approve that the executive session minutes from the following dates no longer require confidential treatment and can be made available for public inspection: July 18, 2007; September 18, 2007; October 18, 2007; December 19, 2007; March 19, 2008; May 22, 2008; and June 6, 2008.~~  
**Approve Resolution No. 08-2, a Resolution of the Niles Public Library District, Cook County, Illinois, Authorizing the Secretary of the Board of Library Trustees to Make Certain Closed Session Meeting Minutes Available for Public Inspection.**
    - j. Find that the following items are no longer useful for library purposes, that it has a present collective value of less than \$1,000, and hereby authorize the disposal of them: 8 Network Hubs, 2 Network Switches, 2 KVM Switches, 1 Firewall and 1 Piano.

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- k. Approve the purchase of a 3-Course Passbook from Learning Tree International at a cost of \$4,990.00.
  - C. Meeting Room Requests
    - a. Humanities Treasures for June 19 and July 3, 2008.
    - b. Niles All American Toastmasters Club for July 7 and 21, 2008.
6. Communications
  7. Hearing of Delegates
  8. Secretary's Report
  9. Committee Reports
    - A. Building and Grounds
    - B. Finance
    - C. Grievance
    - D. Personnel and Policy
    - E. Audit
  10. Liaison Reports
    - A. Friends of the Library
    - B. Legislative
    - C. North Suburban Library System
  11. Old Business
  12. New Business
    - A. Approval of Appointments and Resignations
      - a. Resignation of Karen Ymeri from the part-time position of Circulation Services Clerk, effective May 31, 2008.
      - b. Resignation of Rosalie Weltlich from the part-time position of Library Page, effective May 17, 2008.
      - c. Appointment of Willard Sampson to the part-time position of Library Page at a rate of \$10.03 per hour, effective June 2, 2008.
      - d. Appointment of Monika Szeliga to the part-time position of Circulation Services Clerk at a rate of \$11.00 per hour, effective June 2, 2008.
      - e. Appointment of Magda Pogorzelski to the full-time position of Reference Services Assistant at a rate of \$15.00 per hour (\$29,250 annually), effective June 16, 2008.
    - B. Executive Session to discuss the employment of an employee
    - C. Other
  13. Adjournment