

**NILES PUBLIC LIBRARY DISTRICT  
BOARD MEETING AGENDA  
July 18, 2007  
7:00 PM  
Board Room  
6960 Oakton Street  
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
  - A. Regular Board Meeting of June 20, 2007 (Exhibit 2.A)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Administrator's Report
  - A. Recommended Motions
    - a. Adopt Ordinance 07-3, an Ordinance Setting the Board Meeting Schedule for the Fiscal Year Beginning July 1, 2007 and Ending June 30, 2008.
    - b. Authorize payment to Canon Business Solutions in the amount of \$4,420.00.
    - c. Approve removal of the reference to a checkout fee of \$1.50 per item for all DVD's and videos from Section 3.05 of the Policy Manual, effective August 1, 2007.
    - d. Approve that the Library is closed on Friday, November 2, 2007, for a Staff In-Service Day.
    - e. Approve the attached Salary Schedule for FY 2007/08.
  - B. Meeting Room Requests
    - a. Humanities Treasures for August 2, 2007.
    - b. Watson Financial Associates for August 9, 2007.
6. Communications
7. Hearing of Delegates
8. Secretary's Report
9. Committee Reports
  - A. Building and Grounds
  - B. Finance
  - C. Grievance
  - D. Personnel and Policy
  - E. Audit

## **Board Meeting Agenda—July 18, 2007**

### 10. Liaison Reports

- A. Friends of the Library
- B. Legislative
- C. North Suburban Library System

### 11. Old Business

### 12. New Business

- A. Approval of Appointments and Resignations
  - a. Resignation of Samson Nguyen from the part-time position of Library Page, effective July 11, 2007.
  - b. Resignation of Lauren Collen from the full-time position of Youth Services Librarian, effective August 3, 2007.

### 13. Adjournment