

(Revised 9/18/07)

**NILES PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA**

September 18, 2007

7:00 PM

Board Room

6960 Oakton Street

Niles, Illinois

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
 - A. Budget and Appropriations Public Hearing of August 15, 2007 (Exhibit 2.A)
 - B. Regular Board Meeting of August 15, 2007 (Exhibit 2.B)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Administrator's Report
 - A. Recommended Motions
 - a. MOVE the Library Board of Trustees approve a Non-Resident Library Card Fee of \$295.00 effective October 1, 2007.
 - b. MOVE the Library Board of Trustees authorize payment to ID Cards Unlimited in the amount of \$2,294.00.
 - c. MOVE the Library Board of Trustees authorize the sale of materials at a library-sponsored event on Wednesday, October 3, 2007.
 - d. MOVE the Library Board of Trustees authorize payment to All on the Road Catering, Inc., in the amount of \$2,238.00.
 - e. MOVE the Library Board of Trustees authorize payment to Brodart in the amount of \$11,028.00.
 - f. MOVE the Library Board of Trustees approve the revised *Emergency Handbook* for the Niles Public Library District.
 - g. MOVE the Library Board of Trustees authorize disposal of two printers, one TV/VCR, and one amplifier purchased by the Library, as well as three printers and four copiers which were leased by the Library, pending a determination by the Board President that these items are no longer useful for library purposes and have a present unit value of no more than \$1,000.00.
 - h. MOVE the Library Board of Trustees authorize payment to Myers-Briggs & Company, Inc., in the amount of \$2,500.00.
 - B. Meeting Room Requests
 - a. North Shore Chapter of The Chicago Computer Society for September 20, 2007.
 - b. Coalition of Concerned Catholics for September 24, 2007.
 - c. Watson Financial Associates for September 26 and October 16, 2007.
 - d. Niles All American Toastmasters Club for October 1 and 15, 2007.
 - e. Humanities Treasures for October 4, 2007.
 - f. Buckingham Homeowners' Association for October 4, 2008.**
 - g. Wood River Condominium Association for October 16, 2007.
6. Communications
7. Hearing of Delegates

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8. Secretary's Report
9. Committee Reports
 - A. Building and Grounds
 - B. Finance
 - C. Grievance
 - D. Personnel and Policy
 - E. Audit
10. Liaison Reports
 - A. Friends of the Library
 - B. Legislative
 - C. North Suburban Library System
11. Old Business
12. New Business
 - A. Approval of Appointments and Resignations
 - a. Appointment of Faseehuddin Biabani to the part-time position of Circulation Services Clerk at a rate of \$10.50 per hour, effective August 31, 2007.
 - b. Appointment of Carol Turner to the part-time position of Youth Services Librarian at a rate of \$18.50 per hour, effective September 6, 2007.
 - c. Resignation of Victoria Levin from the part-time position of Library Page effective September 8, 2007.
 - d. Appointment of Stephanie Gray to the part-time position of Youth Services Librarian at a rate of \$18.50 per hour, effective September 18, 2007.
13. Adjournment