

**NILES PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
January 21, 2009
7:00 PM
Board Room
6960 Oakton Street
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
 - A. Regular Board Meeting of December 17, 2008 (Exhibit 2.A)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Administrator's Report
 - A. Recommended Motions
 - a. MOVE the Library Board of Trustees approve payment to 3M in the amount of \$4,218.00.
 - b. MOVE the Library Board of Trustees approve payment to VISOgraphic in the amount of \$6,759.62.
 - c. MOVE the Library Board of Trustees authorize payment to ID Cards Unlimited in the amount of \$2,085.30.
 - d. MOVE the Library Board of Trustees approve payment to Canon Business Solutions in the amount of \$4,641.00.
 - e. MOVE the Library Board of Trustees authorize budgeted funds for the purchase of computer and audiovisual projection technology hardware and installation services for the board room from Frostline Incorporated at a cost not to exceed \$7,000.00.
 - f. MOVE the Library Board of Trustees authorize budgeted funds for the purchase of a staff tape backup system from Hewlett-Packard Company in the amount of \$2,479.00.
6. Communications
7. Hearing of Delegates
8. Secretary's Report
9. Committee Reports
 - A. Building and Grounds
 - B. Finance
 - C. Grievance
 - D. Personnel and Policy
 - E. Audit

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10. Liaison Reports

- A. Friends of the Library
- B. Legislative
- C. North Suburban Library System—Annual Legislative Breakfast

11. Old Business

12. New Business

- A. Approval of Appointments and Resignations
 - a. Resignation of Louis Fleischman from the part-time position of Library Page, effective January 2, 2009.
 - b. Resignation of Qazi Biabani from the part-time position of Outreach Services Assistant, effective January 2, 2009.
 - c. Resignation of Sherri Lerman from the part-time position of Circulation Services Clerk, effective January 8, 2009.
 - d. Appointment of Karen Ciecko to the part-time position of Outreach Services Assistant, at a rate of \$14.85 per hour, effective January 26, 2009.

13. Adjournment