

**NILES PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
December 17, 2008
7:00 PM
Board Room
6960 Oakton Street
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
 - A. Regular Board Meeting of November 19, 2008 (Exhibit 2.A)
 - B. Executive Session Minutes of November 19, 2008 (Exhibit 2.B)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Administrator's Report
 - A. Recommended Motions
 - a. MOVE the Library Board of Trustees approve the acceptance of the quote for \$2,613.00 from Anderson Lock to provide the replacement and installation of the rear receiving doors.
 - b. MOVE the Library Board of Trustees authorize budgeted funds for the purchase of Trend Micro Client, Server and Messaging Suite Yearly Renewal.
 - B. Meeting Room Requests
 - a. Humanities Treasures for December 18, 2008.
 - b. Heritage Pointe Condominium Association for December 22, 2008.
 - c. U. S. Census Bureau for December 23, 2008, January 2, 3, 6, 13, and 20, 2009.
 - d. Elena's Piano Class for December 21, 2008.
 - e. Travel Gallery for December 30, 2008.
 - f. Capri Condominium Association for December 30, 2008.
 - g. Niles All American Toastmasters Club for January 5 and 19, 2009.
 - h. Children's Home & Aid for January 7, 2009.
 - i. Watson Financial Associates for January 14, 2009.
 - j. Quincy Bridge Lane Association for December 18, 2008.
6. Communications
7. Hearing of Delegates
8. Secretary's Report
9. Committee Reports
 - A. Building and Grounds
 - B. Finance
 - C. Grievance

Board Meeting Agenda—December 17, 2008

- D. Personnel and Policy
 - E. Audit
10. Liaison Reports
- A. Friends of the Library
 - B. Legislative
 - C. North Suburban Library System
11. Old Business
12. New Business
- A. Approval of Appointments and Resignations—Appointment of Barb Palac to the part-time position of Adult Fiction/Audiovisual Services Assistant at a rate of \$13.5 per hour, effective December 8, 2008.
 - B. Executive Session—To Discuss Pending Litigation and To Discuss the Compensation and Employment of Specific Employees of the Library District.
13. Adjournment