

**NILES PUBLIC LIBRARY DISTRICT  
BOARD MEETING AGENDA**

**August 19, 2009**

**7:00 PM**

**Board Room**

**6960 Oakton Street**

**Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
  - A. Executive Session Minutes of June 17, 2009 (Exhibit 2.A)
  - B. Regular Board Meeting of July 22, 2009 (Exhibit 2.B)
  - C. Executive Session Minutes of July 22, 2009 (Exhibit 2.C)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Director's Report
  - A. Review of the Illinois State Library's Administrative Ready Reference, 2009 Edition
  - B. Recommended Motions
    - a. Adopt Ordinance 09-4, an Ordinance Providing for Budget and Appropriations of the Niles Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2009 and Ending June 30, 2010.
    - b. Authorize payment to Myers-Briggs & Company, Inc., in the amount of \$33,061.
    - c. Authorize payment for directors and officers' insurance coverage for fiscal year 2009-10 to the Philadelphia Insurance Companies in the amount of \$5,139.
    - d. Approve that the Niles Library continue to participate in the Non-Resident Library Card Illinois Program and charge an annual fee of \$300.00 based on the formula established by the Illinois State Library.
    - e. Authorize permission for the library to stay open after hours on Friday, September 25 for the Teen Idol and Battle of the Bands Winner Concert.
6. Communications
7. Hearing of Delegates
8. Secretary's Report
9. Committee Reports
  - A. Building and Grounds
  - B. Finance
  - C. Grievance

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D. Personnel and Policy

E. Audit

### 10. Liaison Reports

A. Friends of the Library

B. Legislative

C. North Suburban Library System

### 11. Unfinished Business

A. Executive Session— To discuss the appointment, employment and compensation of a specific employee or employees of the Library District and to discuss pending litigation.

B. Final action on the appointment, employment and compensation of a specific employee or employees of the Library District and pending litigation, if any.

### 12. New Business

A. Approval of Appointments and Resignations

- a. Resignation of Arianne Carey from the full-time position of Youth Services Librarian, effective July 31, 2009.
- b. Resignation of Dao Ngo from the part-time position of Circulation Services Clerk, effective August 1, 2009.
- c. Resignation of Susan Kim from the part-time position of Library Page, effective August 5, 2009.
- d. Resignation of Shelley Riskin from the part-time position of Youth Services Librarian, effective August 5, 2009.
- e. Appointment of Srdjan Vasilic to the part-time position of Library Page, at a rate of \$8.00 per hour, effective August 5, 2009.
- f. Appointment of Rocio Trejo to the part-time position of Circulation Services Clerk, at a rate of \$10.50 per hour, effective August 18, 2009.
- g. Appointment of Catherine Breen to the part-time position of Circulation Services Clerk, at a rate of \$10.50 per hour, effective August 19, 2009.

B. Mayor's Luncheon—Thursday, October 8, 2009, 11:30 AM-1:30 PM, Chateau Ritz

C. Other

### 13. Adjournment