

**NILES PUBLIC LIBRARY DISTRICT
BOARD MEETING AGENDA
September 16, 2009
7:00 PM
Board Room
6960 Oakton Street
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
 - A. Budget and Appropriations Public Hearing of August 19, 2009 (Exhibit 2.A)
 - B. Regular Board Meeting of August 19, 2009 (Exhibit 2.B)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Director's Report
 - A. Recommended Motions
 - a. MOVE the Library Board of Trustees authorize payment to Visographic in the amount of \$6,759.62.
 - b. MOVE the Library Board of Trustees find that the following item is no longer useful for library purposes, that it has a present collective value of less than \$1,000, and hereby authorize the disposal of 1 microform reader/printer.
 - c. MOVE the Library Board of Trustees approve the sale of materials at a library-sponsored event on September 30, 2009.
6. Communications
7. Hearing of Delegates
8. Secretary's Report
 - A. A certified copy of Ordinance 09-4, an Ordinance Providing for Budget and Appropriations of the Niles Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2009 and Ending June 30, 2010, was filed with the Cook County Clerk on September 3, 2009. The Ordinance was published in the Niles Herald-Spectator on Thursday, September 10, 2009.
 - B. The Illinois Public Library Annual Report for Fiscal Year 2008/09 was completed and submitted over the Internet on August 21, 2009. A complete printout of the Report, the original Certification Sheet with all necessary signatures, the Secretary's Audit, and completed printout from the District Library Supplement was mailed to the North Suburban Library System on August 21, 2009.
 - C. Certified copies of the Report of Receipts and Expenditures for the Niles Public Library District for the six months ending June 30, 2009 and the Report of the Statement of Operations for the Niles Public Library District for the twelve months ending June 30, 2009 along with the Certificate of Publication, were filed with the Cook County Clerk on September 10, 2009. The Report of the Statement of Operations was published in the Niles Herald-Spectator on September 10, 2009.

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9. Committee Reports

- A. Building and Grounds
- B. Finance
- C. Grievance
- D. Personnel and Policy
- E. Audit

10. Liaison Reports

- A. Friends of the Library
- B. Legislative
- C. North Suburban Library System

11. Unfinished Business

12. New Business

A. Approval of Appointments and Resignations

- a. Appointment of Paul Foxworth to the part-time position of Youth Services Librarian, at a rate of \$19.50 per hour, effective August 26, 2009.
- b. Appointment of Jannis Mindel to the part-time position of Youth Services Librarian, at a rate of \$20.65 per hour, effective September 10, 2009.
- c. Appointment of Sara Spetoskey to the full-time position of Youth Services Librarian, at an annual salary of \$42,999.00, effective September 18, 2009.

B. Other

13. Adjournment