

**NILES PUBLIC LIBRARY DISTRICT  
BOARD MEETING AGENDA  
January 19, 2011  
6:30 PM  
Board Room  
6960 Oakton Street  
Niles, Illinois**

ORDER OF BUSINESS

1. Call To Order
2. Approval of Minutes
  - A. Regular Board Meeting of December 15, 2010 (Exhibit 2.A)
3. Approval of the Treasurer's Report
4. Approval of Payment of Bills
5. Hearing of Delegates
6. Director's Report
  - A. Recommended Motions
    - a. Authorize the opening of an investment account with T. D. Corsair Financial.
    - b. Authorize the Library to adjust their investments in the following manner:
      1. Transfer \$1,000,000 from the Illinois Funds Tax Deposit Account to Wintrust Financial for the purchase of nine-month CDs.
      2. Transfer \$1,500,000 from the Illinois Funds tax deposit account to T. D. Corsair Financial for investing in a Federally-Insured Cash Account.
      3. Transfer of \$1,000,000 from Charter One Invest account t to Citizen's Investments.
    - c. Approve the transfer of \$500,000 from the Special Reserve Fund Balances to the Special Revenue Funds.
    - d. Approve payment to Visographic in the amount of \$6,987.24.
    - e. Authorize payment to Canon Business Solutions in the amount of \$5,116.70.
    - f. Approve and authorize the implementation of a Social Media Policy.
    - g. Approve and authorize the implementation of an Electronic Communications Use Policy which will replace the current policy 4.15 Staff Use of Computers.
7. Communications
8. Secretary's Report
9. Committee Reports
  - A. Building and Grounds
  - B. Finance
  - C. Technology
  - D. Personnel and Policy
  - E. Strategic Planning

## Board Meeting Agenda—January 19, 2011

### 10. Liaison Reports

- A. Friends of the Library
- B. Legislative
- C. North Suburban Library System

### 11. Unfinished Business

### 12. New Business

#### A. Approval of Appointments and Resignations

- a. The resignation of Ariel P. Malasig from the part-time position of Circulation Services Clerk, effective January 9, 2011.

#### B. Executive Session

- a. Executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Niles Public Library District ; collective negotiating matters between the Niles Public Library District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the selection of a person to fill a public office; the purchase or lease of real property for the use of the Niles Public Library District; the setting of a price for sale or lease of property owned by the Niles Public Library District; the sale or purchase of securities, investments, or investment contracts; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property; pending and/or probable litigation; discussion of minutes of closed session meetings.

#### C. Other

### 13. Adjournment