

**NILES PUBLIC LIBRARY DISTRICT
Buildings & Grounds Committee
September 15, 2010**

Call to Order

The meeting was called to order in the Board Room at 6960 Oakton in Niles, Illinois by President Morgan Dubiel at 5:00 pm. Also present were: Barbara Nakanishi and Maureen Polcyn.

Also present were: Lonny Frye, Frye, Gillan, Molinaro, Val Clark, Reference Supervisor, David Dabrowski, Maintenance Supervisor, Barb Kruser, Readers Advisory/Audio-Visual Supervisor, Susan Lempke, Jim McNutt, Business Manager, Ann Pasnick, Technical Services Supervisor, Kathy Pricone, Circulation Supervisor, and Linda Weiss, Library Director, Sue Wilsey, PR Coordinator.

Chris Ball arrived at 5:40 pm.
Dennis O'Donovan arrived at 5:45 pm.

Barbara Nakanishi introduced Lonny Frye to the attendees and turned the meeting over to him. He talked about his experiences in designing and updating public libraries and showed the group a current floor plan. This was an informal meeting that was intended to get conversation going on some of the areas that can be updated easily and at a low cost, but will make the building more energy efficient and create more space for patrons.

The first areas that we looked at were the entrance, circulation workroom and front area, the snack room and self-serve holds and board room. Many ideas were discussed and Barbara told Lonny that we are also working with a Strategic Direction Setting consultant and that we want the two to work in tandem.

Adjournment

The meeting adjourned at 6:35 pm.

Morgan Dubiel - President

Maureen Polcyn - Secretary