

ORDINANCE 19-03
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF THE NILES-MAINE DISTRICT LIBRARY, COOK COUNTY, ILLINOIS, FOR
THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020

WHEREAS, the Board of Trustees of the Niles-Maine District Library, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board made the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 19th day of June, 2019, and notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES-MAINE DISTRICT LIBRARY, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles-Maine District Library for the fiscal year hereby adopted as beginning July 1, 2019 and ending June 30, 2020.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	APPROPRIA- TION	BUDGET
Salaries		
ADMINISTRATOR	\$ 272,903	\$ 136,452
MANAGERS	\$ 381,051	\$ 190,526
SUPERVISORS	\$ 1,112,046	\$ 556,023
ASSISTANT SUPERVISORS	\$ 556,066	\$ 278,033
LIBRARIAN	\$ 1,985,616	\$ 992,808
LIBRARY GRADE V	\$ 1,502,631	\$ 751,316
ASSOCIATES	\$ 234,906	\$ 117,453
LIBRARY GRADE VI	\$ 641,569	\$ 320,784
LIBRARY PAGE	\$ 84,444	\$ 42,222
SUNDAY/SUBSTITUTE/ADJUSTMENTS	\$ 239,949	\$ 119,975
TOTAL SALARIES	\$ 7,011,183	\$ 3,505,591
 LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$ 610,846	\$ 305,423
DOWNLOADABLES	\$ 160,000	\$ 80,000
AV	\$ 345,100	\$ 172,550
ONLINE DATABASES	\$ 460,000	\$ 230,000
TOTAL MATERIALS	\$ 1,575,946	\$ 787,973
 OPERATING EXPENSES		
Processing & Supplies		
CCS CHARGES	\$ 186,307	\$ 93,154
PROCESSING & SUPPLIES	\$ 54,000	\$ 27,000
INTERNET CHARGES	\$ 36,800	\$ 18,400
SOFTWARE, LICENSES	\$ 240,852	\$ 120,426
PRINTING	\$ 106,200	\$ 53,100
PROGRAMMING & SUPPORT	\$ 171,570	\$ 85,785
VOLUNTEERS	\$ 8,000	\$ 4,000
MISCELLANEOUS	\$ 5,000	\$ 2,500
TOTAL PROCESSING & SUPPLIES	\$ 808,729	\$ 404,365
 Administration & General Office		
COPIERS	\$ 21,000	\$ 10,500

PROFESSIONAL DEVELOPMENT	\$ 108,092	\$ 54,046
MILEAGE REIMBURSEMENT	\$ 7,300	\$ 3,650
LEGAL FEES	\$ 14,030	\$ 7,015
CONSULTING	\$ 37,200	\$ 18,600
SUPPLIES	\$ 111,700	\$ 55,850
PROMOTIONAL EXPENSE	\$ 41,600	\$ 20,800
POSTAGE & FREIGHT	\$ 47,900	\$ 23,950
PUBLICATION OF NOTICES - LEGAL	\$ 2,400	\$ 1,200
SUBSCRIPTIONS & DUES	\$ 17,886	\$ 8,943
SERVICE FEES	\$ 40,100	\$ 20,050
TELEPHONE	\$ 34,000	\$ 17,000
TRUSTEE EXPENSE	\$ 10,000	\$ 5,000
PARKING LEASE AGREEMENT	\$ 21,144	\$ 10,572
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$474,742	\$ 257,176
VEHICLE EXPENSE TOTAL	\$ 6,164	\$ 3,082
EMPLOYEE FRINGE BENEFITS		
PENSION PLAN	\$ 330,724	\$ 165,362
GROUP HEALTH	\$ 904,512	\$ 452,256
HEALTH REIMBURSEMENT	\$ 132,000	\$ 66,000
DENTAL, VISION, DISABILITY	\$ 82,000	\$ 41,000
TOTAL FRINGE BENEFITS	\$ 1,449,236	\$ 724,618
TOTAL UTILITIES	\$ 207,500	\$ 103,750
TOTAL OPERATING	\$11,533,500	\$ 5,786,555
BUILDING & MAINTENANCE		
REPAIRS & IMPROVEMENTS	\$ 120,000	\$ 60,000
CONTRACTUAL MAINTENANCE	\$ 80,000	\$ 40,000
NON-CONTRACTUAL MAINTENANCE	\$ 90,000	\$ 45,000
EQUIPMENT MAINTENANCE	\$ 56,000	\$ 28,000
NON CAPITAL EXPENSES	\$ 44,000	\$ 22,000
FURNITURE & FIXTURES	\$ 67,185	\$ 33,593
TOTAL BUILDING & MAINTENANCE	\$ 457,185	\$ 228,593
SPECIAL RESERVE		
SPECIAL RESERVE - BUILDING	\$ 3,009,200	\$ 1,504,600
SPECIAL RESERVE - EQUIPMENT	\$ 934,096	\$ 467,048
TOTAL SPECIAL RESERVE	\$ 3,943,296	\$ 1,971,648
SPECIAL FUNDS		
AUDIT	\$ 18,000	\$ 9,000
LIABILITY INSURANCE	\$ 70,000	\$ 35,000
SOCIAL SECURITY	\$ 530,541	\$ 265,271
ILLINOIS UNEMPLOYMENT TAXES	\$ 40,000	\$ 20,000
WORKERS' COMPENSATION INSURANCE	\$ 54,000	\$ 27,000
TOTAL SPECIAL FUND ITEMS	\$ 712,541	\$ 356,271
SUPPLEMENTARY GRANTS	\$ 147,210	\$ 73,605
GRAND TOTAL	\$16,793,733	\$ 8,416,671

SECTION 3: The several sums above mentioned and designed as appropriation, which is SIXTEEN MILLION SEVEN HUNDRED NINETY-THREE THOUSAND SEVEN HUNDRED THIRTY-THREE AND NO/100 DOLLARS (\$16,793,733) be and are hereby appropriated as propriate fractional parts of the said amount SIXTEEN MILLION SEVEN HUNDRED NINETY-THREE THOUSAND SEVEN HUNDRED THIRTY-THREE AND NO/100 DOLLARS (\$16,793,733) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2018, is estimated to be \$9,300,000; the estimate of cash to be received during the 2018-2019 fiscal year from all sources is \$7,087,017; the estimate of expenditures appropriated for such fiscal year is \$16,793,733; and the estimated operating budget for such fiscal year is \$5,786,555. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$10,600,462.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles-Maine District Library has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 19th day of June, 2019, pursuant to a roll call vote as follows:

AYES: Dimond, Olson, Rozanski, Ryan, Spadoni

NAYS: Drblik

ABSTAIN: _____

ABSENT: _____



Tim Spadoni
President of the Board of Trustees of the
NILES-MAINE DISTRICT LIBRARY
ATTESTED and SIGNED in my office,
according to law, this 19th day of June 2019, at
the said NILES-MAINE DISTRICT LIBRARY



Dianne Olson
Secretary, Board of Trustees
NILES-MAINE DISTRICT LIBRARY