

**ORDINANCE 12-5
 ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
 OF THE NILES PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR
 THE FISCAL YEAR BEGINNING JULY 1, 2012 AND ENDING JUNE 30, 2013**

WHEREAS, the Board of Trustees of the Niles Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board will make the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing will be held as to such Budget on the 15th day of August, 2012, and notice of said hearing will be given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES PUBLIC LIBRARY DISTRICT, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles Public Library District for the fiscal year hereby adopted as beginning July 1, 2012 and ending June 30, 2013.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	Appropriation	Operating Budget
SALARIES		
Main Library		
Administrator	200,000	107,904
Department Managers	500,000	245,223
Division Supervisors	600,000	573,496
Librarian I	1,500,000	1,092,457
Library Grade V Positions	800,000	628,404
Library Grade VI Positions	800,000	438,462
Library Pages	300,000	145,984
Sundays	100,000	74,000
Salary Adjustments/Possible Temporary Hours	100,000	32,000
Total Salaries	4,900,000	3,337,930
LIBRARY MATERIALS		
Books and Periodicals	500,000	251,000
Downloadables	100,000	50,000
Audio-Visual	300,000	153,700
Online	300,000	201,000
Total Materials	1,200,000	655,700
OPERATING EXPENSE		
Processing and Services		
CCS Charges	150,000	80,000
Processing & Supplies	80,000	43,000
Internet Charges	38,000	18,000
Software, Licenses	80,000	42,510
Printing	80,000	45,700
Library Supplies	30,000	15,000
Programming	120,000	70,550
OCLC	25,000	16,804
Miscellaneous	2,000	1,000
Per Capita Grant Expenditures	65,000	58,000
Grant-Other Expenditures	50,000	5,000

Administration and General Office		
Janitorial Supplies	60,000	33,650
Copiers	40,000	23,000
Professional Development	100,000	53,845
Legal Fees	120,000	60,000
Consulting	80,000	41,000
Promotional Expense	30,000	20,500
Office & Kitchen Supplies	40,000	26,500
Postage & Freight	35,000	18,000
Publication of Notices	4,000	1,500
Subscriptions & Dues	16,000	8,330
Collection Services	4,000	2,000
Telephone	32,000	16,500
Trustee Expense	24,000	12,500
Equipment Rental	10,000	5,000
Payroll Services	18,000	9,000
Bank Fees	5,000	3,000
Parking Lease Agreement	20,000	10,000
Total Vehicle Operations	10,000	4,250
Utilities		
Gas	45,000	22,500
Electric	245,000	122,500
Water	11,200	5,600
TOTAL OPERATING EXPENSE	1,669,200	894,739
Employee Fringe Benefits		
Deferred Compensation	300,000	181,062
Group Health	500,000	312,565
Dental, Life, Vision	100,000	91,300
	900,000	584,927
BUILDING & EQUIPMENT MAINTENANCE		
Repairs and Replacements	70,000	34,200
Equipment Maintenance	90,000	38,270
Furniture and Fixtures	400,000	178,250
Non Capital Expenses	60,000	24,000
Total Building & Equipment Maint.	620,000	274,720
SPECIAL RESERVES		
Equipment		
Security System Project	20,000	10,000
LMR Video & Sound	80,000	40,000
RFID/Self-Check	1,000,000	500,000
Renovation		
HVAC	2,400,000	1,200,000
Construction	7,706,000	3,853,000
Furniture	1,050,400	525,200
Total Special Reserves	12,256,400	6,128,200
SPECIAL FUND ITEMS		
Audit	25,000	20,000
Liability Insurance	60,000	34,000
Social Security Taxes	400,000	247,257
Illinois Unemployment Taxes	25,000	19,000
Workers' Compensation Insurance	25,000	17,000
Total Special Fund Items	535,000	337,257
SUPPLEMENTARY GRANTS		
	100,000	0
Total Supplementary Grants	100,000	4,000
PER CAPITA GRANT		
	100,000	0
Total Per Capita Grant	100,000	58,000
GRAND TOTAL—ALL ACCOUNTS		
	22,280,600	12,275,473

SECTION 3: The several sums above mentioned and designed as appropriation, which is TWENTY TWO MILLION TWO HUNDRED EIGHTY THOUSAND SIX HUNDRED DOLLARS AND NO/100

(\$22,280,600), be and are hereby appropriated as appropriate fractional parts of the said amount of TWENTY TWO MILLION TWO HUNDRED EIGHTY THOUSAND SIX HUNDRED DOLLARS AND NO/100 (\$22,280,600), from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of May 31, 2012, is estimated to be \$11,772,493; the estimate of cash to be received during the 2012-2013 fiscal year from all sources is \$7,976,379; the estimate of expenditures appropriated for such fiscal year is \$22,280,600; and the estimated operating budget for such fiscal year is \$12,275,473. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$10,005,127.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles Public Library District has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 15th day of August, 2012, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

BARBARA NAKANISHI
President of the Board of Trustees of the
NILES PUBLIC LIBRARY DISTRICT
ATTESTED and SIGNED in my office,
according to law, this 15h day of August,
2012, at the said
NILES PUBLIC LIBRARY DISTRICT

CHRIS A. BALL
Secretary, Board of Trustees
NILES PUBLIC LIBRARY DISTRICT