

ORDINANCE 20-04
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF THE NILES-MAINE DISTRICT LIBRARY, COOK COUNTY, ILLINOIS, FOR
THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021

WHEREAS, the Board of Trustees of the Niles-Maine District Library, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board will make the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 15th day of July, 2020, and notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES-MAINE DISTRICT LIBRARY, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles-Maine District Library for the fiscal year hereby adopted as beginning July 1, 2020 and ending June 30, 2021.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	APPROPRIA - TION	BUDGET
SALARIES		
ADMINISTRATOR	\$ 282,750	\$ 141,375
MANAGERS	\$ 399,591	\$ 199,796
SUPERVISORS	\$ 1,052,083	\$ 526,042
ASSISTANT SUPERVISORS	\$ 521,265	\$ 260,632
LIBRARIAN	\$ 1,603,552	\$ 801,776
LIBRARY GRADE V	\$ 1,512,876	\$ 756,438
ASSOCIATES	\$ 309,251	\$ 154,625
LIBRARY GRADE VI	\$ 491,612	\$ 245,806
LIBRARY PAGE	\$ 51,663	\$ 25,832
SUNDAY/SUBSTITUTE/ADJUSTMENTS	\$ 74,000	\$ 37,000
TOTAL SALARIES	\$ 6,298,643	\$ 3,149,322
LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$ 520,022	\$ 260,011
DOWNLOADABLES	\$ 184,800	\$ 92,400
AV	\$ 246,910	\$ 123,455
ONLINE DATABASES	\$ 490,000	\$ 245,000
TOTAL MATERIALS	\$ 1,441,732	\$ 720,866
OPERATING EXPENSES		
CCS CHARGES	\$ 186,000	\$ 93,000
PROCESSING & SUPPLIES	\$ 47,800	\$ 23,900
INTERNET CHARGES	\$ 36,800	\$ 18,400
SOFTWARE, LICENSES	\$ 183,360	\$ 91,680
PRINTING	\$ 83,900	\$ 41,950
PROGRAMMING & SUPPORT	\$ 145,023	\$ 72,512
VOLUNTEERS	\$ 7,200	\$ 3,600
LOCAL RECORDS OFFSITE STORAGE	\$ 5,000	\$ 2,500
TOTAL PROCESSING & SUPPLIES	\$ 695,083	\$ 347,542
ADMINISTRATION & GENERAL OFFICE		
COPIERS	\$ 18,000	\$ 9,000
PROFESSIONAL DEVELOPMENT	\$ 37,761	\$ 18,880
MILEAGE REIMBURSEMENT	\$ 6,000	\$ 3,000

LEGAL FEES	\$ 15,456	\$ 7,728
CONSULTING	\$ 39,000	\$ 19,500
SUPPLIES	\$ 161,200	\$ 80,600
PROMOTIONAL EXPENSE	\$ 20,000	\$ 10,000
POSTAGE & FREIGHT	\$ 50,400	\$ 25,200
PUBLICATION OF NOTICES - LEGAL	\$ 2,400	\$ 1,200
SUBSCRIPTIONS & DUES	\$ 22,886	\$ 11,443
SERVICE FEES	\$ 41,500	\$ 20,750
TELEPHONE	\$ 40,000	\$ 20,000
TRUSTEE EXPENSE	\$ 6,000	\$ 3,000
PARKING LEASE AGREEMENT	\$ 21,144	\$ 10,572
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$474,742	\$ 240,873
VEHICLE EXPENSE TOTAL	\$ 5,822	\$ 2,911
EMPLOYEE FRINGE BENEFITS		
PENSION PLAN	\$ 338,372	\$ 169,186
GROUP HEALTH	\$ 887,496	\$ 443,748
HEALTH REIMBURSEMENT	\$ 120,000	\$ 60,000
DENTAL, VISION, DISABILITY	\$ 82,000	\$ 41,000
TOTAL FRINGE BENEFITS	\$ 1,427,868	\$ 713,934
TOTAL UTILITIES	\$ 207,500	\$ 103,750
TOTAL OPERATING	\$ 10,551,391	\$ 5,279,198
BUILDING & MAINTENANCE		
REPAIRS & IMPROVEMENTS	\$ 120,000	\$ 60,000
CONTRACTUAL MAINTENANCE	\$ 80,000	\$ 40,000
NON-CONTRACTUAL MAINTENANCE	\$ 90,000	\$ 45,000
COVID CLEANING	\$ 40,000	\$ 20,000
EQUIPMENT MAINTENANCE	\$ 56,000	\$ 28,000
NON CAPITAL EXPENSES	\$ 44,000	\$ 22,000
FURNITURE & FIXTURES	\$ 18,340	\$ 9,170
TOTAL BUILDING & MAINTENANCE	\$ 448,340	\$ 224,170
SPECIAL FUNDS		
AUDIT	\$ 18,500	\$ 9,250
LIABILITY INSURANCE	\$ 68,338	\$ 34,169
SOCIAL SECURITY	\$ 465,063	\$ 232,531
ILLINOIS UNEMPLOYMENT TAXES	\$ 40,000	\$ 20,000
WORKERS' COMPENSATION INSURANCE	\$ 51,086	\$ 25,543
TOTAL SPECIAL FUND ITEMS	\$ 642,987	\$ 321,493
SPECIAL RESERVE		
SPECIAL RESERVE - BUILDING	\$ 2,700,000	\$ 1,350,000
SPECIAL RESERVE - EQUIPMENT	\$ 616,333	\$ 308,167
TOTAL SPECIAL RESERVE	\$ 3,316,333	\$ 1,658,167
SUPPLEMENTARY GRANTS	\$ 159,210	\$ 79,605
GRAND TOTAL	\$ 15,118,261	\$ 7,562,633

SECTION 3: The several sums above mentioned and designed as appropriation, which is FIFTEEN MILLION ONE HUNDRED EIGHTEEN THOUSAND TWO HUNDRED SIXTY ONE AND NO/100 DOLLARS (\$15,118,261) be and are hereby appropriated as appropriate fractional parts of the said amount is FIFTEEN MILLION ONE HUNDRED EIGHTEEN THOUSAND TWO HUNDRED SIXTY ONE AND NO/100 DOLLARS (\$15,118,261) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2020, is estimated to be \$11,000,000; the estimate of cash to be received during the 2020-2021 fiscal year from all sources is \$6,123,955; the estimate of expenditures appropriated for such fiscal year is \$15,118,261; and the estimated operating budget for such fiscal year is \$5,279,198. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$11,840,168.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles-Maine District Library has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 15th day of July, 2020, pursuant to a roll call vote as follows:

AYES: Dimond, Olson, Rozanski, Ryan, Spadoni

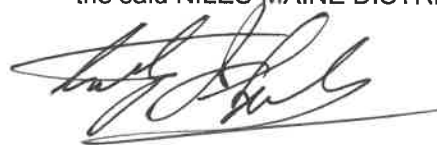
NAYS: Drblik

ABSTAIN:

ABSENT: Wilsey

/s/Tim Spadoni

Tim Spadoni
President of the Board of Trustees of the
NILES-MAINE DISTRICT LIBRARY
ATTESTED and SIGNED in my office,
according to law, this 15th day of July, 2020, at
the said NILES-MAINE DISTRICT LIBRARY



/s/Dianne Olson

Dianne Olson
Secretary, Board of Trustees
NILES-MAINE DISTRICT LIBRARY

