

ORDINANCE 21-03
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS
OF THE NILES-MAINE DISTRICT LIBRARY, COOK COUNTY, ILLINOIS, FOR
THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022

WHEREAS, the Board of Trustees of the Niles-Maine District Library, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board made the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 20th day of July, 2021, and notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES-MAINE DISTRICT LIBRARY, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles-Maine District Library for the fiscal year hereby adopted as beginning July 1, 2021 and ending June 30, 2022.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	APPROPRIA- TION	BUDGET
SALARIES		
ADMINISTRATOR	\$ 276,888	\$ 138,444
MANAGERS	\$ 400,830	\$ 200,415
SUPERVISORS	\$ 1,080,956	\$ 540,478
ASSISTANT SUPERVISORS	\$ 612,268	\$ 306,134
LIBRARIAN	\$ 2,106,646	\$ 1,053,323
LIBRARY GRADE V	\$ 1,582,778	\$ 791,389
ASSOCIATES	\$ 260,956	\$ 130,478
LIBRARY GRADE VI	\$ 461,248	\$ 230,624
LIBRARY PAGE	\$ 62,306	\$ 31,153
TOTAL SALARIES	\$ 6,844,876	\$ 3,422,438
LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$ 497,924	\$ 248,962
DOWNLOADABLES	\$ 200,000	\$ 100,000
AV	\$ 236,800	\$ 118,400
ONLINE DATABASES	\$ 410,319	\$ 205,160
TOTAL MATERIALS	\$ 1,345,043	\$ 672,522
OPERATING EXPENSES		
CCS CHARGES	\$ 168,620	\$ 84,310
PROCESSING & SUPPLIES	\$ 42,600	\$ 21,300
INTERNET CHARGES	\$ 19,080	\$ 9,540
SOFTWARE, LICENSES	\$ 214,272	\$ 107,136
PRINTING	\$ 69,186	\$ 34,593
PROGRAMMING & SUPPORT	\$ 135,292	\$ 67,646
LOCAL RECORDS OFFSITE STORAGE	\$ 6,000	\$ 3,000
TOTAL PROCESSING & SUPPLIES	\$ 655,050	\$ 327,525
ADMINISTRATION & GENERAL OFFICE		
COPIERS	\$ 18,000	\$ 9,000
PROFESSIONAL DEVELOPMENT	\$ 13,750	\$ 6,875
MILEAGE REIMBURSEMENT	\$ 1,350	\$ 675
LEGAL FEES	\$ 580,060	\$ 40,030

CONSULTING	\$ 255,000	\$ 127,500
SUPPLIES	\$ 107,900	\$ 53,950
PROMOTIONAL EXPENSE	\$ 31,400	\$ 15,700
POSTAGE & FREIGHT	\$ 28,000	\$ 14,000
PUBLICATION OF NOTICES - LEGAL	\$ 2,800	\$ 1,400
SUBSCRIPTIONS & DUES	\$ 7,058	\$ 3,529
SERVICE FEES	\$ 39,000	\$ 19,500
TELEPHONE	\$ 18,920	\$ 9,460
TRUSTEE EXPENSE	\$ 6,000	\$ 3,000
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$ 1,109,238	\$ 304,619
VEHICLE EXPENSE TOTAL	\$ 5,822	\$ 2,911
EMPLOYEE FRINGE BENEFITS		
PENSION PLAN	\$ 373,075	\$ 186,537
GROUP HEALTH	\$ 950,124	\$ 475,062
HEALTH REIMBURSEMENT	\$ 161,700	\$ 80,850
DENTAL, VISION, DISABILITY	\$ 76,600	\$ 38,300
TOTAL FRINGE BENEFITS	\$ 1,561,499	\$ 780,749
TOTAL UTILITIES	\$ 207,500	\$ 103,750
TOTAL OPERATING	\$ 11,793,689	\$ 5,614,514
BUILDING & MAINTENANCE		
REPAIRS & IMPROVEMENTS	\$ 88,600	\$ 44,300
CONTRACTUAL MAINTENANCE	\$ 44,880	\$ 22,440
NON-CONTRACTUAL MAINTENANCE	\$ 90,000	\$ 45,000
EQUIPMENT MAINTENANCE	\$ 56,000	\$ 28,000
NON CAPITAL EXPENSES	\$ 44,000	\$ 22,000
FURNITURE & FIXTURES	\$ 10,000	\$ 5,000
TOTAL BUILDING & MAINTENANCE	\$ 333,480	\$ 166,740
SPECIAL FUNDS		
AUDIT	\$ 19,000	\$ 9,500
LIABILITY INSURANCE	\$ 73,092	\$ 36,546
SOCIAL SECURITY	\$ 550,658	\$ 275,329
ILLINOIS UNEMPLOYMENT TAXES	\$ 20,000	\$ 10,000
WORKERS' COMPENSATION INSURANCE	\$ 41,828	\$ 20,914
TOTAL SPECIAL FUND ITEMS	\$ 704,578	\$ 352,289
SPECIAL RESERVE		
SPECIAL RESERVE - BUILDING	\$ 14,000	\$ 7,000
SPECIAL RESERVE - EQUIPMENT	\$ 148,262	\$ 74,131
TOTAL SPECIAL RESERVE	\$ 162,262	\$ 81,131
SUPPLEMENTARY GRANTS	\$ 150,710	\$ 75,355
GRAND TOTAL	\$ 13,080,058	\$ 6,290,029

SECTION 3: The several sums above mentioned and designed as appropriation, which is THIRTEEN MILLION EIGHTY THOUSAND FIFTY EIGHT AND NO/100 DOLLARS (\$13,080,058) be and are hereby appropriated as propriate fractional parts of the said amount is THIRTEEN MILLION EIGHTY THOUSAND FIFTY EIGHT AND NO/100 DOLLARS (\$13,080,058) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2021, is estimated to be \$10,800,000; the estimate of cash to be received during the 2021-2022 fiscal year from all sources is \$6,691,605; the estimate of expenditures appropriated for such fiscal year is; \$13,144,718 and the estimated operating budget for such fiscal year is \$5,646,844. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$11,201,576.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles-Maine District Library has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 21st day of July 2021, pursuant to a roll call vote as follows:

AYES: Carolyn Drblik, Olivia Hañusiak, Suzanne Schoenfeldt,
Joe Makula, Patti Rozanski, Dianne Olson, Becky Keane-Adams

NAYS: _____

ABSTAIN: _____

ABSENT: _____



Carolyn Drblik
President of the Board of Trustees of the
NILES-MAINE DISTRICT LIBRARY
ATTESTED and SIGNED in my office,
according to law, this 21st day of July 2021, at
the said NILES-MAINE DISTRICT LIBRARY



Suzanne Schoenfeldt
Secretary, Board of Trustees
NILES-MAINE DISTRICT LIBRARY