

### **3.07 MAINTAINING THE COLLECTION**

The same criteria will be used when removing materials from the collection as are used in their acquisition. The decision to withdraw Library material shall be based on:

1. Accuracy of the contents;
2. Community interest;
3. Physical condition;
4. Availability of the title for reorder;
5. Cost of mending vs. the cost of replacement; and
6. Number of duplicate copies in the collection.

*Adopted by the Niles Public Library District Board of Trustees 7.1.92*