

3.33 Disposal of Surplus Library Property

According to Statute ILCS 16/30-55.32, property of the Niles-Maine District Library which has been deemed to be no longer necessary or useful for library purposes may be disposed of. Property includes print and non-print materials, equipment, supplies, and furniture. The Board delegates to the Director the authority to (1) deem property to be surplus; and (2) dispose all surplus property in any one of the following manners:

- Items of property having a current market value per item of less than or equal to \$1,000 may be:
 - a) Discarded
 - b) Traded in on new equipment
 - c) Sold
 - d) Given to local philanthropic, educational, cultural, governmental, or other not-for-profit organizations.
- Items having a current market value per item of more than \$1,000 but less than or equal to \$2,500 may be displayed at the Library, and a public notice including the availability and the date and terms of the proposed sale shall be posted.
- Motor vehicles may be traded in for their fair market value.
- In all other cases, personal property shall be sold in accordance with applicable statutes.
- No preferential treatment shall be given to Library Trustees, the Executive Director, Library staff, or members of their immediate families.

Adopted by the Niles-Maine District Library Board of Trustees 8.15.2018