

ORDINANCE 23-03
ORDINANCE PROVIDING FOR BUDGET AND
APPROPRIATIONS OF THE NILES-MAINE DISTRICT LIBRARY, COOK
COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023
AND ENDING JUNE 30, 2024

WHEREAS, the Board of Trustees of the Niles-Maine District Library, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board will make the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 13 day of September 2023, and notice of said hearing will be given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES-MAINE DISTRICT LIBRARY, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles-Maine District Library for the fiscal year hereby adopted as beginning July 1, 2023 and ending June 30, 2024.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	APPROPRIA- TION	BUDGET
SALARIES		
ADMINISTRATOR	\$ 243,360	\$ 121,680
MANAGERS	\$ 326,000	\$ 163,000
SUPERVISORS	\$ 1,195,978	\$ 597,989
ASSISTANT SUPERVISORS	\$ 618,462	\$ 309,231
LIBRARIAN	\$ 1,872,530	\$ 936,265
LIBRARY GRADE V	\$ 1,783,318	\$ 891,659
ASSOCIATES	\$ 197,548	\$ 98,774
LIBRARY GRADE VI	\$ 534,522	\$ 267,261
LIBRARY PAGE	\$ 51,478	\$ 25,739
SUNDAY/SUBSTITUTE/ADJUSTMENTS	\$ 20,000	\$ 10,000
TOTAL SALARIES	\$ 6,843,196	\$ 3,421,598
LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$ 604,810	\$ 302,405
DOWNLOADABLES	\$ 220,120	\$ 110,060
AV	\$ 231,000	\$ 115,500
ONLINE DATABASES	\$ 413,952	\$ 206,976
TOTAL MATERIALS	\$ 1,469,882	\$ 734,941

OPERATING EXPENSES

CCS CHARGES	\$	173,906	\$	86,953
PROCESSING & SUPPLIES	\$	45,000	\$	22,500
INTERNET CHARGES	\$	20,216	\$	10,108
SOFTWARE, LICENSES	\$	214,230	\$	107,115
PRINTING	\$	79,740	\$	39,870
PROGRAMMING & SUPPORT	\$	207,750	\$	103,875
VOLUNTEERS	\$	4,250	\$	2,125
LOCAL RECORDS OFFSITE STORAGE	\$	6,000	\$	3,000
TOTAL PROCESSING & SUPPLIES	\$	751,092	\$	375,546

ADMINISTRATION & GENERAL OFFICE

COPIERS	\$	17,000	\$	8,500
PROFESSIONAL DEVELOPMENT	\$	110,250	\$	55,125
MILEAGE REIMBURSEMENT	\$	4,500	\$	2,250
LEGAL FEES	\$	122,800	\$	61,400
CONSULTING	\$	156,000	\$	78,000
INFORMATION TECHNOLOGY SUPPORT	\$	30,000	\$	15,000
ACCOUNTING SERVICES	\$	130,000	\$	65,000
SUPPLIES	\$	106,200	\$	53,100
PROMOTIONAL EXPENSE	\$	53,890	\$	26,945
POSTAGE & FREIGHT	\$	55,222	\$	27,611
PUBLICATION OF NOTICES - LEGAL	\$	4,000	\$	2,000
SUBSCRIPTIONS & DUES	\$	22,340	\$	11,170
SERVICE FEES	\$	42,000	\$	21,000
TELEPHONE	\$	25,200	\$	12,600
TRUSTEE EXPENSE	\$	6,000	\$	3,000
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$	885,402	\$	442,701

VEHICLE EXPENSE TOTAL	\$	8,448	\$	4,224
------------------------------	----	-------	----	-------

EMPLOYEE FRINGE BENEFITS

PENSION PLAN	\$	263,800	\$	131,900
GROUP HEALTH	\$	1,014,404	\$	507,202
HEALTH REIMBURSEMENT	\$	150,000	\$	75,000
DENTAL, VISION, DISABILITY	\$	81,600	\$	40,800
TOTAL FRINGE BENEFITS	\$	1,509,804	\$	754,902

TOTAL UTILITIES	\$	188,000	\$	94,000
------------------------	----	---------	----	--------

TOTAL OPERATING	\$	11,655,824	\$	5,827,912
------------------------	----	------------	----	-----------

BUILDING & MAINTENANCE

REPAIRS & IMPROVEMENTS	\$	122,800	\$	61,400
CONTRACTUAL MAINTENANCE	\$	131,400	\$	65,700
NON-CONTRACTUAL MAINTENANCE	\$	142,800	\$	71,400
 EQUIPMENT MAINTENANCE	 \$	 62,000	 \$	 31,000
NON CAPITAL EXPENSES	\$	50,000	\$	25,000
 FURNITURE & FIXTURES	 \$	 109,800	 \$	 54,900
TOTAL BUILDING & MAINTENANCE	\$	618,800	\$	309,400
 SPECIAL FUNDS				
AUDIT	\$	21,200	\$	10,600
LIABILITY INSURANCE	\$	90,264	\$	45,132
SOCIAL SECURITY	\$	521,794	\$	260,897
ILLINOIS UNEMPLOYMENT TAXES	\$	16,000	\$	8,000
WORKERS' COMPENSATION INSURANCE	\$	41,780	\$	20,890
TOTAL SPECIAL FUND ITEMS	\$	691,038	\$	345,519
 SPECIAL RESERVE				
SPECIAL RESERVE - BUILDING	\$	1,492,000	\$	746,000
SPECIAL RESERVE - EQUIPMENT	\$	1,027,000	\$	513,500
TOTAL SPECIAL RESERVE	\$	2,519,000	\$	1,259,500
 SUPPLEMENTARY GRANTS	 \$	 190,984	 \$	 95,492
 GRAND TOTAL	 \$	 15,675,646	 \$	 7,837,823

SECTION 3: The several sums above mentioned and designed as appropriation, which is FIFTEEN MILLION SIX HUNDRED SEVENTY-FIVE THOUSAND SIX HUNDRED FORTY-SIX AND NO/100 DOLLARS (\$15,675,646) be and are hereby appropriated as propriate fractional parts of the said amount is FIFTEEN MILLION SIX HUNDRED SEVENTY-FIVE THOUSAND SIX HUNDRED FORTY-SIX AND NO/100 DOLLARS (\$15,675,646) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2023, is estimated to be \$14,352,393; the estimate of cash to be received during the 2023-2024 fiscal year from all sources is \$6,397,264; the estimate of expenditures appropriated for such fiscal year is \$15,675,646; and the estimated operating budget for such fiscal year is \$7,837,823. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$12,911,834

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles-Maine District Library has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 13 day of September 2023, pursuant to a roll call vote as follows:

AYES: Keane, Trunco, Rozanski, Botello, Qadeer

NAYS: Drblik, Schoenfeldt

ABSTAIN: None

ABSENT: None

/s/

Becky Keane, President of the Board of
Trustees of the NILES-MAINE 13 day of
September 2023, at the said NILES-
MAINE DISTRICT LIBRARY

/s/

Patti Rozanski
Secretary, Board of Trustees
NILES-MAINE DISTRICT LIBRARY
13 day of September 2023, at the said
NILES-MAINE DISTRICT LIBRARY