

ORDINANCE 25-02
ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF THE
NILES-MAINE DISTRICT LIBRARY, COOK COUNTY, ILLINOIS, FOR THE
FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, the Board of Trustees of the Niles-Maine District Library, Cook County, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of the Board made the same conveniently available to public inspection for at least 30 days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget on the 17 day of September 2025, and notice of said hearing was given at least 30 days prior thereto as required by law, and all other legal requirements have been complied with;

BE IT ORDAINED by the Board of Trustees of the NILES-MAINE DISTRICT LIBRARY, County of Cook and State of Illinois.

SECTION 1: That the following sums of money, or as much thereof as may be authorized by law, be and the same are hereby budgeted and appropriated for general corporate purposes and to defray and for the payment of all expenses and liabilities of the Niles-Maine District Library for the fiscal year hereby adopted as beginning July 1, 2025 and ending June 30, 2026.

SECTION 2: That the items budgeted as appropriated and the objects and purposes of the same are as follows:

	<u>APPROPRIATION</u>	<u>BUDGET</u>
SALARIES		
ADMINISTRATOR	\$476,000	\$238,000
MANAGERS	\$384,400	\$192,200
SUPERVISORS	\$1,009,000	\$504,500
ASSISTANT SUPERVISORS	\$961,200	\$480,600
LIBRARIAN	\$2,091,000	\$1,045,500
LIBRARY GRADE V	\$2,562,200	\$1,281,100
ASSOCIATES	\$337,000	\$168,500
LIBRARY GRADE VI	\$552,200	\$276,100
LIBRARY PAGE	\$92,000	\$46,000
SUNDAY/SUBSTITUTE/ADJUSTMENTS	\$44,000	\$22,000
TOTAL SALARIES	\$8,509,000	\$4,254,500

	APPROPRIATION	BUDGET
LIBRARY MATERIALS		
BOOKS & PERIODICAL	\$608,000	\$304,000
DOWNLOADABLES	\$420,000	\$210,000
AV	\$218,000	\$109,000
ONLINE DATABASES	\$430,000	\$215,000
LIBRARY OF THINGS	\$39,000	\$19,500
TOTAL MATERIALS	\$1,715,000	\$857,500
OPERATING EXPENSES		
CCS CHARGES	\$162,000	\$81,000
PROCESSING & SUPPLIES	\$60,000	\$30,000
INTERNET CHARGES	\$12,000	\$6,000
SOFTWARE, LICENSES	\$300,000	\$150,000
PRINTING	\$121,000	\$60,500
PROGRAMMING & SUPPORT	\$222,000	\$111,000
LOCAL RECORDS OFFSITE STORAGE	\$16,000	\$8,000
TOTAL PROCESSING & SUPPLIES	\$893,000	\$446,500
ADMINISTRATION & GENERAL OFFICE		
COPIERS	\$22,000	\$11,000
PROFESSIONAL DEVELOPMENT	\$150,000	\$75,000
TUITION REIMBURSEMENT - UNION	\$50,000	\$25,000
MILEAGE REIMBURSEMENT	\$4,000	\$2,000
PROFESSIONAL COLLECTION	\$10,000	\$5,000
LEGAL FEES	\$120,000	\$60,000
CONSULTING	\$140,000	\$70,000
INFORMATION TECHNOLOGY SUPPORT	\$52,000	\$26,000
ACCOUNTING SERVICES	\$148,000	\$74,000
SUPPLIES	\$170,000	\$85,000
PROMOTIONAL EXPENSE	\$40,000	\$20,000
POSTAGE & FREIGHT	\$80,000	\$40,000
PUBLICATION OF NOTICES - LEGAL	\$8,000	\$4,000
SUBSCRIPTIONS & DUES	\$24,000	\$12,000

	<u>APPROPRIATION</u>	<u>BUDGET</u>
SERVICE FEES	\$79,000	\$39,500
TELEPHONE	\$24,000	\$12,000
TRUSTEE EXPENSE	\$20,000	\$10,000
TOTAL ADMINISTRATION AND GENERAL OFFICE	\$1,141,000	\$570,500
VEHICLE EXPENSE TOTAL	\$15,000	\$7,500
EMPLOYEE FRINGE BENEFITS		
PENSION PLAN	\$330,000	\$165,000
GROUP HEALTH	\$1,200,000	\$600,000
HEALTH REIMBURSEMENT	\$110,000	\$55,000
DENTAL, VISION, DISABILITY	\$80,000	\$40,000
TOTAL FRINGE BENEFITS	\$1,720,000	\$860,000
TOTAL UTILITIES	\$380,000	\$190,000
TOTAL OPERATING	\$14,373,000	\$7,186,500
BUILDING & MAINTENANCE		
REPAIRS & IMPROVEMENTS	\$200,000	\$100,000
CONTRACTUAL MAINTENANCE	\$145,000	\$72,500
NON-CONTRACTUAL MAINTENANCE	\$170,000	\$85,000
EQUIPMENT MAINTENANCE	\$76,000	\$38,000
NON CAPITAL EXPENSES	\$70,000	\$35,000
FURNITURE & FIXTURES	\$230,000	\$115,000
TOTAL BUILDING & MAINTENANCE	\$891,000	\$445,500
SPECIAL FUNDS		
AUDIT	\$22,000	\$11,000
LIABILITY INSURANCE	\$106,000	\$53,000
SOCIAL SECURITY	\$651,000	\$325,500
ILLINOIS UNEMPLOYMENT TAXES	\$40,000	\$20,000
WORKERS' COMPENSATION INSURANCE	\$44,000	\$22,000

	<u>APPROPRIATION</u>	<u>BUDGET</u>
TOTAL SPECIAL FUND ITEMS	\$863,000	\$431,500
SPECIAL RESERVE		
SPECIAL RESERVE - BUILDING	\$5,600,000	\$2,800,000
SPECIAL RESERVE - EQUIPMENT	\$1,030,000	\$515,000
TOTAL SPECIAL RESERVE	\$6,630,000	\$3,315,000
GRAND TOTAL	\$22,757,000	\$11,378,500

SECTION 3: The several sums above mentioned and designed as appropriation, which is TWENTY-TWO MILLION SEVEN HUNDRED FIFTY-SEVEN THOUSAND DOLLARS AND NO/100 (\$22,757,000) be and are hereby appropriated as propriate fractional parts of the said amount is TWENTY-TWO MILLION SEVEN HUNDRED FIFTY-SEVEN THOUSAND DOLLARS AND NO/100 (\$22,757,000) from the proceeds of the general property tax for corporate purposes and special taxes in addition to all other library taxes as provided by law.

That all of the unexpended balance of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

SECTION 4: The cash on hand deemed by law as current assets available for library purposes as of June 30, 2025, is estimated to be \$17,043,706; the estimate of cash to be received during the 2025-2026 fiscal year from all sources is \$9,190,500; the estimate of expenditures for such fiscal year is \$11,378,500; and the estimated cost of operations for such fiscal year is \$8,063,500. The estimated cash to be expected on hand deemed by law as current assets available for library purposes at the end of such year is \$14,855,706.

SECTION 5: That the invalidity of any portion of this Ordinance or any of the items hereof shall not render invalid any other portion or item thereof which can be given effect with such invalid portion or portions eliminated.

SECTION 6: That all ordinances or parts of ordinances conflicting with any of the provisions of this Ordinance be and the same are hereby repealed.

SECTION 7: That the Board of Trustees of the Niles-Maine District Library has established a special reserve fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the 1977 and subsequent years, said fund to be accumulated and set aside as a special reserve fund for the purpose in accordance with 75 ILCS 16/40-50 and that said Board of Trustees shall adopt a plan or plans pursuant to the provisions of 75 ILCS 16/40-5 of the Public Library District Act of 1991.

SECTION 8: That this Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

ADOPTED this 17 day of September 2025, pursuant to a roll call vote as follows:

AYES: President Becky Keane, Vice President Patti Rozanski, Secretary Kathy Toy, Treasurer Roberto Botello, Trustee Umair Qadeer, Trustee Dave Scheler

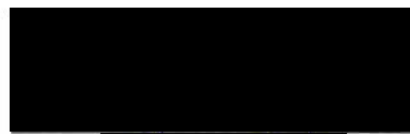
NAYS: None

ABSTAIN: None

ABSENT: Trustee Suzanne Schoenfeldt



Becky Keane
President, Board of Trustees
NILES-MAINE DISTRICT LIBRARY
17 day of September 2025, at the said
NILES-MAINE DISTRICT LIBRARY



Attest:
Kathy Toy
Secretary, Board of Trustees
NILES-MAINE DISTRICT LIBRARY
17 day of September 2025, at the said
NILES-MAINE DISTRICT LIBRARY

